

 Killorglin Community Childcare Centre CLG			FUND RAISING POLICY		
POLICY NO.:	GP No. 18	REV. NO.:	6	REV. DATE:	01.04.2025

PREPARED BY:  Centre Manager	Date: 30/3/25
APPROVED BY:  Board of Directors	Date: 15/5/25

FUNDRAISING POLICY

Principle:

Scamps and Scholars is committed to ensuring that fundraising activities are carried out in an ethical manner. This policy applies to management, casual, permanent and contract staff and volunteers. (Síolta standard 16: Community Involvement) (National Standard 3: Working in Partnership with Parents or Guardians)

Statement of Intent:

The purpose of this document is to identify Scamps and Scholars' position on fundraising practice and to document the standards expected in raising funds from the community.

Policy:

Scamps and Scholars' fundraising principle is a simple one – we will only use techniques that we would be happy to be used on ourselves. In doing so, the centre will adhere to the following standards:

- Fundraising activities carried out by Scamps and Scholars will comply with all relevant laws.
- Any communications to the public made in the course of carrying out a fundraising activity shall be truthful and non-deceptive.
- All monies raised via fundraising activities will be for the stated purpose of the appeal and will comply with the center's stated mission and purpose.
- If the exact purpose is not stated, then the fundraising project will contribute to the general operational costs of the centre.

- Nobody directly or indirectly employed by or volunteering for Scamps and Scholars shall accept commissions, bonuses or payments for fundraising activities on behalf of the centre.
- No general solicitations shall be undertaken by telephone or door-to-door.
- All fundraising activities must have prior approval of the Manager.
- Fundraising activities should not be undertaken if they may be detrimental to the good name or community standing of Scamps and Scholars.
- Some fundraising events carried out by Scamps and Scholars will not be wholly financially beneficial to Scamps and Scholars. In some instances, events will be for the purpose of raising funds for other registered charities such as Barnardos, Make a Wish Foundation, Down's Syndrome and so on.
- Any monies raised from a charitable fund-raising event shall be counted by at least two people and only on site at Scamps and Scholars. Any cash will be lodged separately and any hand over of monies will usually take place facilitated by a cheque.
- Such fundraising events may benefit Scamps and Scholars solely (as a charitable organisation) or may benefit another charitable organisation that has been nominated by Scamps and Scholars solely, or such a fundraising event may benefit both Scamps and Scholars and another nominated charitable organisation.
- Monies raised from any fund-raising event will always be lodged to our current account and actioned further thereafter if required.
- Monies raised in any fund-raising activity will be clearly displayed on annual accounts.